Office of Chief Electoral Officer, Uttarakhand
Assembly Bye Elections - 2023
Modus Operandi – Implementation of Mobile GPS Based Location Tracking System
What Districts are supposed to do

Responsibilities of District Election Officer

1	District Election Officer will nominate , one Nodal Officer for implementation of Location Tracking Mobile Application. The officer should be dedicated only to this work and should not be assigned any other duty . Further on nodal officer may keep a team for assistance at AC level.
2	District Election Officer will monitor time to time, issues & progress related to Location Tracking App.

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Responsibilities of Nodal Officers at District Level and RO (Assembly) Level

1	It needs to be noted by Nodal Officers that Mobile Apps for Location Tracking of mobile is downloadable from the website of Chief Electoral Officer, Uttarakhand http://ceo.uk.gov.in/ Only this mobile app has to be used.
2	a) Nodal Officer with the help of a handy pre printed list will verify the correctness of information regarding name and mobile number of Presiding Officers and polling officers, AC-wise, Party number-wise during the training of polling personnel. Corrections of mobile number, if required are to be done in accordance. Say this would be the master-List – "A". b) Nodal Officer will ensure that only these number are used on android based mobile devices.
3	During training or otherwise nodal officers have to ensure through sector magistrates that	A. Custodians are required to keep mobile GPS location ON with high accuracy all the time. And Location access permission for this App must be "Allow all the time"
		B. Mobile phone should not be kept in power saving mode and should have sufficient SMS for installation and Data Pack for information transmission.
		C. Date and time of mobile should be correct and should match with IST – Indian Standard Time.
		D. Mobile App meant for **Location tracking** – should always be kept in running status.
		E. Mobile phone should be kept sufficiently charged all the time.
		F. This mobile app is for android platform only.
		G. Custodians are provided manuals, videos to read and understand installation process.
		H. Contact details of Nodal Officer (AC) must be circulated among Sector Magistrate so that they can contact in case of any issue / problem.
		I. All these above mentioned points are to be ensured in letter and spirit. Otherwise the purpose mentioned points will get defeated and thereby mandate given by ECI would get violated. They will get these issues addressed through Sector Magistrates.
4	As an immediate activity Nodal officers are required to make entries on prescribed portal through "Polling Parties Vehicle Entry Form" about ACwise, Date of Movement, Custodian Number, Custodian type, Vehicle Numbers and their respective Booth Codes against fields mentioned. Booth Codes can be entered one by one using commas (,) as separator. All these will form - Say Master List "B". In case Custodian type is "Vehicle Incharge Only" then Nodal officer are also required to identify last booth number of vehicle to be entered in portal. This will help in identifying party number and in turn custodian names and mobile numbers to be entered on movement day. https://electionvlts.uk.gov.in/ is the URL for entering all these information.

5	Once the information about polling parties getting respective booths is officially released before movement. Presiding officers and Polling Officer of last booth of the polling parties vehicle would be required to be registered by the nodal officer in the portal as custodian-1 and custodian – 2 / in charges of the vehicle with information (to be obtained from master list "A") in form of Custodian name, Mobile number, say Master List "C". Prior arrangements and rehearsal should be done to execute this exercise. Once again https://electionvlts.uk.gov.in/ is the URL for entering all these information. **It is to be noted that mobile app would function only once the correct registration is complete in the portal otherwise it will not. Mobile number entered at portal and mobile number entered at the time of mobile app installation on mobile must be same. Otherwise it will not work.**
6	Nodal officer would keep on monitoring the movement through portal at Control Room and will report deviation, if any, to concerned Sector magistrates / ROs / DEOs.
7	Nodal Officers have to ensure that polling parties are going as per released route chart in desired manner. In case of any issues / alarms observed they will contact Sector Magistrates for seeking responses. They will make a hard register to record date , time wise responses along with details of response provider. Further nodal officers will also enter these responses against alarms in the portal.

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Responsibilities of Sector Magistrates

1	Sector Magistrates for their respective custodians, would ensure download, installation and proper functioning of the app before movement, during and after the poll end-to-end to-and-fro movements. Mobile Apps for Vehicles carrying polling parties is downloadable from the website of Chief Electoral Officer, Uttarakhand http://ceo.uk.gov.in/ . Only this mobile app is to be used. They will ask / ensure custodian to uninstall the app after their respective election duty is over.	
2	They will co-ordinate with poll parties and nodal officer at control room for ensuring the desired tracking.	
3	Once the information about polling parties getting respective booths is officially released before movement, Sector magistrates have to train custodians and ensure that	A. Custodians are required to keep mobile GPS location ON with high accuracy all the time. And Location access permission for this App must be "Allow all the time"
		B. Mobile phone should not be kept in power saving mode and should have sufficient SMS for installation and Data Pack for information transmission.
		C. Date and time should be correct and should match with IST – Indian Standard Time.
		D. Mobile App meant for **polling parties' vehicle tracking** – should always be kept in running status (means kept be running).
		E. Mobile phone should be kept sufficiently charged all the time.
		F. Inform custodians that this mobile app is for android platform only.
		G. Custodians are provided manuals, videos to read and understand installation process
		H. Contact details of Sector Magistrate must be circulated among stakeholders (custodians) so that they can contact in case of any issue / problem.
		I. All the above mentioned points are to be ensured in letter and spirit. Therefore similarly inform custodians that all these above mentioned points are to be ensured. Otherwise the purpose mentioned points will get defeated and thereby mandate given by ECI would get violated.

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Responsibilities of Custodians –Incharge of Polling Parties Vehicle / Presiding Officer/ Polling Officer

1	Custodians –Incharge of Polling Parties Vehicle/ **Presiding Officer/ Polling Officer** would install the location tracking app meant for Custodians. Mobile Apps for Vehicles carrying polling parties is downloadable from the website of Chief Electoral Officer, Uttarakhand http://ceo.uk.gov.in/ . Only this mobile app is to be used.	
2	In case of any problem they will get their problem resolved through sector magistrates.	
3	What custodians have to ensure	A. Custodians are required to keep mobile GPS location ON with high accuracy all the time. And Location access permission for this App must be "Allow all the time"
		B. Mobile phone should not be kept in power saving mode and should have sufficient SMS for installation and Data Pack for information transmission.
		C. Date and time should be correct and should match with IST – Indian Standard Time.
		D. Mobile App meant for **polling parties' vehicle tracking** – should always be kept in running status (means kept be running).
		E. Mobile phone should be kept sufficiently charged all the time.
		F. Only mobile app is to be used in android platform only.
		G. Read and understand installation process during training, through manuals, videos.
		H. They should take mobile number of respective sector magistrate before movement. And they must contact pro-actively with sector magistrates in case of any issue. They should get their issues resolved through sector magistrates or through other arrangements made at DEO, RO levels respectively.
		I. All the above mentioned points are to be ensured in letter and spirit. Otherwise the purpose mentioned will get defeated and thereby mandate given by ECI would get violated.