

OFFICE OF : CHIEF ELECTORAL OFFICER UTTARAKHAND

Vishwakarma Bhawan First Floor Secretariate Campus, 04-Shubhash Road, Dehradun- 248001
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election09@gmail.com 2713724

No.- 189 / XXV - 25 / 2023

Dehradun,

Dated 16 January, 2024

NOTICE INVITING e-TENDER FOR SUPPLY OF VOTING COMPARTMENTS FOR THE UPCOMING GENERAL ELECTIONS TO LOKSABHA - 2024 IN UTTARAKHAND.

- **Authority of inviting Tender:** - Chief Electoral Officer, Uttarakhand.
- **Assignment location Supply** to the Office of the District election Officer 09 district headquarters Uttarakhand)
- **Duration of Assignment** the Assignment period shall commence from the date of issue of Work Order and shall be valid for a period of 6 months from the commencement date.
- **Period of supply:** Within 14 days from the commencement date/Work order issue date or may be suitably reduced in consideration of date of election by CEO Uttarakhand

B. Major dates and timelines of various stages of procurement

Stage of Procurement	Date	Time
1- Date of Publication on www.uktenders.gov.in	16 th January 2024	1500 Hrs.
Date and time for Submission for queries by interested bidders	22 nd January 2024	1100 Hrs.
Pre-Bid meeting date and time	22 nd January 2024	1500 Hrs.
Bid submission start date on www.uktenders.gov.in	23 rd January 2024	1300Hrs
Last date and time for downloading bid document from www.uktenders.gov.in	29 th January 2024	1100Hrs
Last date and time of Submission of Bid on www.uktenders.gov.in (Online Mode)	29 th January 2024	1500Hrs
Last date and time of Submission of Bid with original documents in physical form, at the Office of CEO Uttarakhand	29 th January 2024	1430 hrs.
Due date of Technical Bid opening	29 rd January 2024	1600Hrs
Due date of Financial. Bid opening	To be notified later	

C. Earnest Money Deposit0 Bid Conditions and Evaluation

- It is mandatory for all the participating Bidders to pay a Non-refundable Tender Fee of Rs.500 /- drawn from any Scheduled Commercial bank in favor of "Chief Electoral Officer, Uttarakhand", by way of Demand Draft /Bankers Cheque payable at Dehradun.
- It is mandatory for all the participating Bidders to pay a refundable EMD of Rs.40,000 drawn from any Scheduled Commercial bank in favor of "Chief Electoral Officer, Uttarakhand by way of Demand Draft/FDR/TDR payable at Dehradun.
- The EMD shall be valid for 90 days beyond the last date of closing Bid.

D. Minimum Eligibility Criteria

The Bidder must meet all the following Minimum Eligibility Criteria.



- i. The Firm should be a Registered company/ agency/ firm incorporated under the prevailing laws in India.
- ii. The Bidder should have regularly for at least the last three years ending 31st March, 2023 of the previous Financial Year manufactured and supplied of with Printing Materials, Flex Boards for advertisements/or any IEC activities in Government Department /Government Agencies/Autonomous Bodies Local Bodies Local Authorities /PSUs/Government Agencies/Financial Institutions/Banks/Cooperative Banks, Various types of Cooperatives. Government means Center/State/Local Government
- iii. . The Bidder should have average annual financial turnover during last three years ending on 31.03.2023 i.e. 2020-21, 2021-22& 2022-23, should be at Rs,8.00 Lac - (INR Eight Lac only) as per the annual report balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India, as annexed at Annexure along with Income Tax Return for respective years
- iv. The net worth of the Bidder Firm should not be negative on 31.03.2023 in the last year ending on 31.03.2023.
- v. PAN Card and Goods & Service Tax (GST) registration or suitable a certificate in case less than 20 Lac in Turnover The certificate of the same shall issue by CA as in Annexure form-BD (FS-O) (IV)
- vi. Bidder should have a successful completed manufactured and supplied of with Printing Materials, Flex Boards for advertisements/or any IEC activities in Government Department /Government Agencies/Autonomous Bodies Local Bodies Local Authorities / Groups /PSUs/Government Agencies/Financial Institutions/Banks/Cooperative Banks, Various types of Cooperatives in any one year from the last five FY.
 - a. At least one single order in a year amounting to INR 4.00 Lac or more.
 - b. At least Two orders each amounting INR 2.00 Lac each or more
 - c. At least three orders of INR 1.5 Lac each or more.
- vii. The Bidder should not be debarred/blacklisted by any State Government, Central Government, Central & State Govt. Undertakings/ enterprises /Organizations or by any other Quasi Government bodies/Organizations in India for unsatisfactory performance, corrupt & Fraudulent or any other unethical business practices and should be Solvent through an affidavit on INR 100 Non-Judicial Stamp Paper duly notarized.
- viii. **Preference to bidders with MSME registration by Directorate Industry, Uttarakhand**
In order to participate in this Bid, MSME registration is not mandatory, any interested bidder who fulfils technical criteria as stated above can submit bid as per the rules. MSME includes all such firms in Uttarakhand which have filed Entrepreneur Memorandum Part-2 / Udyog Aadhar as Small and Micro industry with its acknowledgement duly received and the firm registered by Directorate Industry ,Uttarakhand a per the due provisions of Purchase

KSE @MOS [Signature] [Signature]

Preference Policy for Small and Mini Industries -2019 (Including Cottage , Khadi, Village industry Hand loom , Handicraft and Startup) can as per rule claim exemption for fees for Tender Fee and EMD . As per rule duly registered MSME F firms in Uttarakhand will be able to claim exemption on Tender Fee and EMD. Such firms can avail exemption benefits from Uttarakhand Procurement Rules 2017 (as amended from time to time) as well as benefit of MSME may be availed. But such registered MSME firms have to technically qualify and submit such documents for technical evaluation, failing which the firm will be technically disqualified

E. Performance Security

- The Performance Security shall be 10% of the Final Bid value (in terms of INR) that shall be required to be submitted by the Successful Bidder as per T&C of this Tender Document.
- The Selected Bidder for this Assignment shall furnish the Performance security in the form FDR/TDR/ Bank Guarantee within Stipulated date and time from the date of receipt of Letter of Award.

F. Bid Submission

Online Bid Submission (Technical Bid and Financial Bid)

- The Bidder shall submit its Bid (Technical and Financial) through the e-procurement platform at <https://uktender.gov.in> within the Bid Due Date specified in this Tender Document

G. Document to be submitted Online and Offline. /Physical form also Technical Bid only)

<u>Documents to be submitted Both in Physical and online medium to be submitted Mandatorily)</u>
<ol style="list-style-type: none"> 1. Power of Attorney for signing Bid- Form BD(PA)-V on Non- Judicial Stamp Paper of INR 100 duly notarized. 2. Affidavit Undertaking (Non-Blacklisted and Non-Insolvent) Bidder -Form -BD (AU)- VI on Non- Judicial Stamp Paper of INR 100 duly notarized. 3. Bid Security (EMD) Either Demand Draft or FDR/TDR from Scheduled Commercial Bank payable at Dehradun. 4. Prescribed Tender Fee either Demand Draft/Bankers Cheque from Scheduled Commercial Bank payable at Dehradun
Online Mode Only
<ol style="list-style-type: none"> 1. Letter of Bid- Form No BD-I 2. Bidder Information Form – BD-II 3. Bidders Performance Statement – Form No BD(PS)- III along with work order/contract and Completion certificate 4. Financial Strength of Bidder – Form -BD (FS)- IV 5. Copy of Income tax return of respective year along with annual financial statement 6. Certificate for Confirmation / Non-Deviation- Form BD(VII) 7. Other Documents such as PAN Card, TAN Card etc 8 Documents relating to Flex Board supply or any such material for IEC or any other activities to the Government Department or any agency /board by whatsoever name called of Center /State/Local Government in India
<ol style="list-style-type: none"> 10. Sample of Voting Compartment (<i>only in physical form mandatorily in physical form either in person or post before last date and time of bid submission physically</i>)

- In addition to the online submission, the Bidder shall submit its Technical Bid comprising submissions listed, within the Bid Due Date specified in this Tender Document for submission of Original Hardcopy / Physical submission specified.
- Submission of Financial Bid in Hard copy shall lead to disqualification of the Bid.
- Non-submission of Hard copy / Physical Submission of the Technical submissions within the specified BDD shall lead to disqualification of the Online Bid submitted. No online Bid submission made shall be summarily rejected and not opened.
- Any other document/s as mentioned in the Tender Document. Note: Failure to submit any of the above specified documents and meeting the specified criteria / specifications of the Tender Document shall lead to disqualification of the Bidder

G. Sample submission

- It is to be noted that the bidders shall submit one Voting Compartment sample along with the Hardy copy submissions on or before the due date. The Quality & Specifications shall be thoroughly verified. Any Bidder failing to perform / adhere the above specification and quality as specified above any changes in specification shall not be considered for further evaluation and be liable for disqualification.

H Proposal Evaluation

- Financial Proposal of only those Applicants meeting the minimum eligibility criteria will be considered and undertaken.
- Applicants not meeting the minimum eligibility criteria are deemed to be disqualified from further evaluation process.

I. Financial Evaluation:

- Price bids of qualified applicants will only be opened. The Financial Bid would be assessed based on the least / lowest quote – L1 quoted (per unit) by an applicant.
- The Proposed Voting Compartment Size 24x36x30" (Length x Width x Height) Approx 2500 rates are being invited only for the polling stations cell, it will be considered for purchase only if required. The rates received for this polling stations will also not be included for determining L-1. It would just a price discovery and a separate order shall be placed after the finalization number of contesting candidates in any PC. The price quoted by the successful bidder shall matched with the L-1 of this size voting compartment in case quoted by any other bidder.

J. Criteria for selection of Bidder (Bid Parameter)

- Criteria for selection of Agency would be the least / lowest quote (L1) as quoted by the applicant for the execution of the assignment upon the eligibility qualification adhering.

SUPPLY OF VOTING COMPARTMENTS FOR THE UPCOMING GENERAL ELECTIONS - 2024 IN UTTARAKHAND

The Office of Chief Electoral Officer, Uttarakhand intends to select an Agency for supply of Voting Compartments for the Upcoming General Elections - 2024 in Uttarakhand as part of the preparatory works i.e., towards the Parliament General Elections in the state.

A. Scope of Services

The office of CEO shall require the services of reputed Firms/Companie/Sole-Proprietorship/Agencies s for supply for the Voting Compartments as per given specifications.


B. Specification and a Picture of Voting Compartment

Specification of Voting Compartment - Voting Compartments to be made of only corrugated plastic sheet (Polypropylene (PP)-Board) of steel grey color, which is opaque and reusable of thickness of minimum 3mm'. The Voting Compartment, shall be in 3(three) fold having dimension of 24x24x30" and 24x36x30" (Length x Width x Height) as per specification of Election Commission of India

Particular	Specification
Material	Corrugated Plastic Sheet (Flex Board)
Color	Steel Grey
Thickness of Minimum	3mm
Transparency	Opaque
Printing	Adhesive Stickers in bilingual (Hindi + English) on three sides of the Voting Compartment depicting Name of election: - Lok Sabha General Election-2024 Name of the State: - Uttarakhand Number and Name of PC: - Number and Name of AC: - Date of Poll: - Polling Station No. & Name:- The font and Size printed on the Self-Adhesive Stickers shall be clearly legible and readable. from the CCTV/ Webcasting

✓ BS @mas [Signature] [Signature] [Signature]

SELF-ADHESIVE STICKERS-THREE SIDES



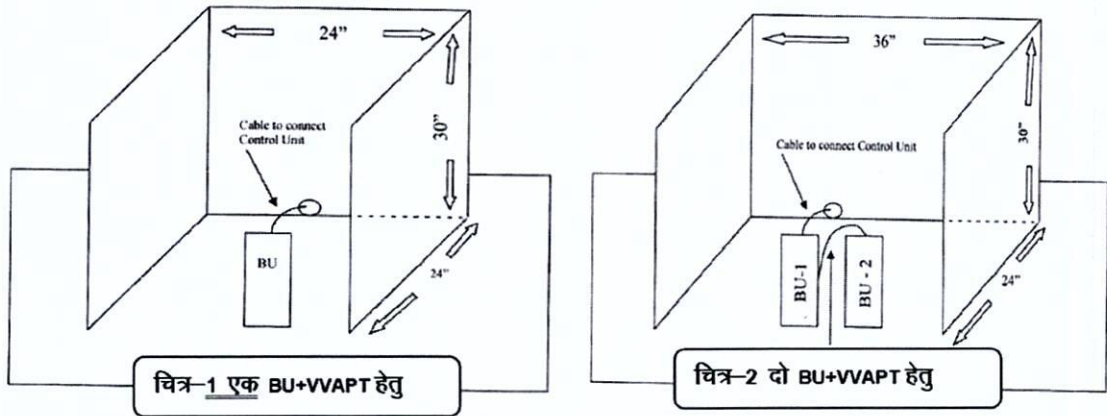
भारत निर्वाचन आयोग

मतदान कम्पार्टमेंट

ELECTION COMMISSION OF INDIA

VOTING COMPARTMENT

Name of Election:
Name of State/UT:
AC/PC No. and Name:
Date of Poll:
Polling Station No. and Name :



All the three sides shall have handle cuts as shown in picture 1. The front side (facing the web camera) of the compartment should have the logo of Election Commission of India (printed in color) along with the details printed / self-adhesive stickers as shown in picture-2 more detailed in picture 2.1. The Name of the State/UT to be mentioned as Uttarakhand. Outer side (on either side) of the compartment should have the logo of Election Commission of India (printed in color) along with the details printed / self-adhesive stickers as shown in picture 4.

(Handwritten signatures and initials)

C. Packing:

Appropriate packing should be done to keep the stores safe.

- 1) Appropriate strong enough base accessories should be provided to keep the voting compartment walls straight, upright and free standing at 90Angle.
- 2) Voting compartment must be Reusable and Durable.
- 3) Appropriate hole should be 4" square is required for cabling
- 4) Scrolling / Creasing are required for finishing.
- 5) Finish product of Voting Compartment flute must be in vertical (portrait direction)

D. Total number of Voting Compartment district wise

The No. of units required district wise are 6120 units. These units are to be Supplied to the Office of the District Magistrate 09 district headquarters Uttarakhand.

Sr No	Name of district	No of voting compartments to be supplied
1	Uttarkashi	150
2	Chamoli	490
3	Dehradun	1260
4	Haridwar	1170
5	Pauri	710
6	Almora	620
7	Champawat	270
8	Nainital	750
9	Udham Singh Nagar	700
Grand Total		6120

E. Terms of Payment

100% payment shall be released by concern District Election Office to supplier after successful delivery of prescribed quantity, and quality of Voting Compartments. TDS will be deducted as per applicable. The invoice should be submitted in triplicate as per the agreed rate / price pursuant to the tendering process and as per actual number of units supplied at DEO office duly certified by the Authorized official.

Upon successful completion of subject assignment in all districts as per Terms of Reference	100% of Work Order post quality check & delivery certificate issued by the respective DEO/DM or DMs authorized representative
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F. Delay in Bidder's Performance

Delivery of the Goods and performance of services shall be made by the selected bidder in accordance with the time schedule specified by the Authority in its Schedule of Requirements of this RFP & work order. All unexcused delays by the Bidder in the performance of its delivery obligations shall render

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the Bidder liable to forfeiture of its performance security bank guarantee, imposition of liquidated damages and/or termination of the contract for default.

The Authority shall not be responsible for any loss / damage of equipment / items during transportation & delivery period. The Authority will not pay for transit insurance and the Bidder will be responsible until the entire equipment delivery towards the execution of assignment as per the requirement.

For delays in manufacturing and supply of voting compartment: Both the printer and the Office of CEO agree that timely supply of the books to the CEO office Dehradun as conducting election timely. Time and date of delivery shall be the essence of the contract. If the Printer fails to deliver any or all the Goods within the period(s) specified in the Work Order, the CEO Uttarakhand, without prejudice to its other remedies for seeking appropriate damages and compensated, deduct Liquidated Damages from the Printer's claim by way of penalty.

Recovery from the Printer as agreed Liquidated Damages shall be calculated @2% per day in case the Printer fails to provide the Voting Compartments as per the stipulated date This agreed Liquidated Damages may not exceed to 10% (Ten percent) of the total admissible claim of the Printer against the job. This is an agreed, genuine, and pre-estimate of the damages duly agreed by both parties. The decision on this issue by CEO Uttarakhand shall be final and binding upon the Printer.

Stipulated Date of Supply of Voting Compartment at District headquarter office	Rate of Liquidated damage at the contract value of Voting Compartment to be supplied at District HQ
SD + 01-day delay	2%
SD + 02-day delay	4%
SD + 03-day delay	6%
SD + 04-day delay	8%
SD + 05 day delay	10%

In case at any stage, if it is found that the supplies made by the Selected Bidder / Agency is not satisfactory, then penalty as decided by the Authority will be imposed subject to the maximum of twice the value of that defected Unit and minimum of 10% of such defected unit. In case of non-compliance of any other conditions, a penalty in terms of INR shall be imposed.

Whenever under this Work Order any sum of money is recoverable/payable by Bidder, the Authority shall be entitled to recover such sums by appropriating in part or whole the balance and the total sum/due recoverable, as the case may be, shall be deducted from any sum/due or which any time thereafter money becomes due to the Bidder, under this, or any other contract with the Government, such deduction being made from the Bidder's bills.

In case of any breach of contract, Terms of Agreement and Purchase Order and its conditions, the decision of the Authority is final and binding on the Bidder. In case of any dispute, the matter can be referred to the competent Court at Dehradun at only and not anywhere else

**Chief Electoral Officer
Uttarakhand.**



FORMATS FOR BIDS
Letter of Bids
(Form- BD-I)

From:
(Registered name and address of the bidder.)

To:
The Chief Electoral Officer,
O/o. Chief Electoral officer, Uttarakhand
First Floor, Vishwakarma Building
Uttarakhand Secretariat
4, Subash Road.
Dehradun -280001
Sir,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide goods in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated _____ Project title:

We undertake to provide goods in conformity with the said bidding documents in accordance with the schedule of prices attached herewith and coverage options made by CEO Uttarakhand our bid is accepted, we undertake to;

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders
- (b) We meet the eligibility requirements and have no Conflict of Interest in accordance with
- (c) Our bid shall be valid for a period ofdays beyond the bid submission deadline in accordance with the Bidding Documents and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Documents.
- (e) We, along with any of our, suppliers, manufacturers, or service providers for any part of the contract, are not debarred by any procuring entity under the State Government, the Central Government or any State Government or any Public Undertaking, Autonomous body, Authority by whatever name called under them.
- (f) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any activities which is in contravention of the Code of Integrity proscribed in the Bidding Documents
- (g) We hereby certify that we are neither associated nor has been associated directly or indirectly with any personnel /official or any other entity that has prepared the design, specifications, and

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other documents for the subject matter of procurement.

- (h) We hereby certify that we have fulfilled our obligations to pay all such taxes as payable to the Central Government or the State Government or any local authority.
- (i) We hereby certify that we are not insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;
- (j) We hereby certify that our directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (m) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive and.
- (n) We hereby agree in principle to be selected after mutual agreement.
- (o) If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by Government of Uttarakhand

I/, my/ our bid security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking You

Name of the Bidder: -

Date:

Signature of Authorized Representative

Seal of the Firm



**Bidder Information Form
Bidder Information
Form-BD -II**

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month, and year) of Bid Submission]*

Bid Ref. No.: *[insert number of bidding process]*

1. Bidder's Name <i>[insert Bidder's legal name]</i>
2. Bidder's year of registration/incorporation: <i>[insert Bidder's year of registration]</i>
3. Bidder's Address: <i>[insert Bidder's legal address]</i>
4. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
5. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with <input type="checkbox"/> Organizational chart, a list of Board of Directors, and the beneficial ownership. <input type="checkbox"/> Income Tax Registration Document / PAN Card <input type="checkbox"/> GSTIN Registration Certificate <input type="checkbox"/> Any other document
6 Bidder shall provide the sample of Papers both inner and Outer Cover side
7. Detail of bidder organization

7. Details of two Contact Persons:

	1 st	2 nd
(i) Name: (ii) Tel number (direct): (iii) Mobile No. (iv) Email address		

Signature and seal of the Bidder

M B Z *MAS* *Qu* *Ch*

Form-BD (PS) -III

Performance Statement (Last 3 Years)

Name of the Bidder _____

Bid Reference No. _____

Work Order placed by (full address of Purchaser)	Work Order No. and Date	Description and quantity of ordered goods	Value of Work order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any
				As per contract	Actual	
1	2	3	4	5	6	7

Signature and seal of the Bidder

The Bidder shall also furnish the following documents in connection with their past performance:
 attach a copy of the work order/ completion certificate/ purchase order/ letter from the customer for each project reference

Documentary evidence (Client's certificate) in support of satisfactory completion of contract

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Form-BD (FS) -IV
Certificate on Financial Strength
(On the letterhead of Chartered Accountant/Statutory Auditor)

We/I have verified the Audited Financial Statement of Accounts and other documents of..... having registered office at pertaining to the financial year 2020-21, 2021-22 and 2022-23 Based on our verification of the aforesaid statements and records, we certify that the following details are true to the best of our information and according to the explanation given to us.

(Amount in INR Lakhs)

Financial Information	Financial Year			Average
	2022-23	2021-22	2020-21	
Total Annual Turnover				
Profit Before Tax				
Profit After Tax				
Net worth (Positive / Negative)				
Net worth (in amt,)				

I/We also certify that the Bidder is in similar business for more than three years as on due date of submission of bid.

IN CASE TURNOVER IS LESS THAN 20 LAC

THE FIRM DOES NOT HAVE GST REGISTRATION AS THE TURNOVER IS LESS THAN 20 LAC IN LAST FIVE FINANCIAL YEAR

Date:

Signature and seal of the CA firm

Place:

UDIN

Note: The bidder must furnish audited financial statements for the above-mentioned financial years failure to annex shall be considered unresponsive bid

Form-BD (PA)-V

Format for Power of Attorney for Signing of Application on INR-100 Non-Judicial Stamp Paper duly notarized.

(On a Stamp Paper of Rs 100/-)

Power of Attorney

We,[*name and address of the registered office*] do hereby constitute, appoint and authorize Mr. / Ms.(*name and residential address*) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our response to the Tender for supply of [insert brief description of the goods] including signing and submission of all documents and providing information to the Client (i.e. [*insert name of the TIA*]) and its officials or representatives , representing us in all matters before Client, and generally dealing with Client in all matters in connection with our bid response.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ day of _____ 200_

For _____

(Name, Designation and Address)

Accepted

_____(Signature)

(Name, Title and Address of the Attorney)

Date: _____

Note:

- i. *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, as laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- ii. *In case an authorized Director or key officials of the Applicant signs the Application, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney*



**Undertaking by the Bidder
Form-BD (UA)-VI**

Affidavit

**(To be submitted on non-judicial stamp paper of minimum Rs 100 /- duly certified
by Notary)**

**We, M/s. (the Bidder), (the names and addresses of the
registered office) hereby certify and confirm that:**

- (i) We or any of our promoter(s) / director(s) / partner(s) are not blacklisted or otherwise disqualified pursuant to any debarment proceedings by any Central or State Government, Local Government or Public Sector Undertaking in India from participating in any bidding process-----*(Date of Signing of Bidder)*.
- (ii) We are not insolvent, in receivership, bankrupt, being wound up, having our affairs administered by a court or a judicial officer, having our business activities suspended or subject of legal proceedings for any of the foregoing reason.
- (iii) We or any of our promoter(s), director(s), partner(s) and officers are not convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of *three years* preceding the commencement of the procurement process.
- (iv) There is no conflict of interest in submitting this Bid.
- (v) We shall abide by the clauses/ conditions of Bidding Documents issued by the TIA and any amendment made thereafter.

We further confirm that, we are aware of the fact that, our Bid submitted in response of the Tender Ref. No. [*insert number & date* for supply of [*insert the name of the Goods/subject matter of the Tender*], would be liable for rejection in case any material misrepresentation is made or discovered at any stage of Bid evaluation or thereafter during the agreement period.

Dated thisDay of, 20...

Name of the Bidder

.....

Signature of the Authorized Person

.....



Name of the Authorized Person



**Form-BD (UA)-VII
SELF-DECLARATION**

**CERTIFICATE OF CONFORMITY/ NO DEVIATION
{ To be filled by the bidder }**

To,
Chief Electoral Officer
Office of the Chief Electoral Officer, Uttarakhand
First Floor, Vishwakarma Bhawan
Uttarakhand Secretariat
Dehradun

CERTIFICATE

This is to certify that, the specifications of services and resources which I/ We have mentioned in the Bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the bidding document and that there are no deviations of any kind from the requirement specifications. Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

Thanking you,

Authorized Signatory: -

Seal of the Organization: -

Date: Place:

✓ BS (MWS) (Signature) (Signature) (Signature)

FORM-BD-(FS) -VIII

FINANCIAL BID COVER LETTER & FORMAT COVER LETTER

{to be submitted by the bidder on his Letter head

To, {Procuring Entity}, _

Reference: NIB No. : _____

Dated: _____

Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same. I

/ We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties as mentioned in the financial bid (BOQ).

I / We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

I/ We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee as prescribed in the bidding document.

I / We agree to abide by this bid for a period of _____ days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period. Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief. We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory

Designation

The block contains several handwritten signatures and initials in blue and green ink. From left to right, there is a large blue signature, the initials 'BE', a blue signature, a green signature, and a blue signature.

Indicative Financial Bid Format

Note: {To be submitted by the bidder only in BoQ format (.XLS) available at E- Procurement portal

This is an indicative BoQ. The BoQ available at e-procurement portal shall be considered as final. Bidder has to quote per unit price of all the books, failing which financial proposal of bidder shall be considered unresponsive and will be rejected by Bid Evaluation Committee

Price Schedule

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values 0

SL.No.	Description of service	No of Voting Compartments	Rate per unit in Rs. excluding all taxes (L1 will be calculated based on this)	Gross Amount
1-	Supply of Voting Compartement-3(three) fold having dimension of 24x24x30" Corrugated Plastic Sheet (Flex Board),Steel Grey Colour,Mininum-3mm thickness with printing of Adhesive Stickers on three sides of the Voting Compartment.	6120		
*2-	*Supply of Voting Compartement-3(three) fold having dimension of 24x36x30" Corrugated Plastic Sheet (Flex Board), Steel Grey Colour,Mininum-3mm thickness with printing of Adhesive Stickers on three sides of the Voting Compartment.	2500		

* Rates are being invited only for the polling stations; it will be considered for purchase only if required. The rates received for this polling stations will also not be included for determining L-1. It would just a price discovery and a separate order shall be placed after the finalization number of contesting candidates in any PC. The price quoted by the successful bidder shall matched with the L-1 of this size voting compartment in case quoted by any other bidder.

